



Disciplinary Code For Learners

2021/2022

It is very important to note that the standard of conduct expected of any student at CLIB is high. The following document shows the expected standard of conduct as well as descriptions of alleged misconduct or infringements. The varying types of misconducts and infringements will lead to several disciplinary procedures which will range from Verbal Warning, to Internal Suspension and External Suspension. Every student has a Behaviour Log where teachers register both positive and negative behaviours through green and red comments. These comments are directly related to the house points system contributing directly to the overall ranking of the houses. An accumulation of consecutive red comments will result in a series of disciplinary procedures which will be stipulated depending on the level of infringement. An accumulation of green comments will lead to a Commendation which will be handed out during the weekly assemblies, by the Form tutor or School Principal, depending on the number of consecutive green comments received.

	Expected Standard of Conduct		Alleged Misconduct or Infringement
1	Learners will comply with Instructions and the general rules of CLIB	A	Willful disregard of instructions
		B	Disrespect towards elders, Educators, Parents and visitors
		C	Hair, dress or apparel which is not in accordance with school standards
		D	Behaviour in public or at events which brings the School into disrepute
		E	Unauthorised eating or drinking during class or during sporting activities when this is prohibited
		F	Trespassing or entering School grounds after hours or during holidays
		G	Improper use of school ICT rules and regulations, by viewing, downloading or storing offensive pornography, racist and otherwise inappropriate material

	Expected Standard of Conduct		Alleged Misconduct or Infringement
2	Learners will behave responsibly and not endanger the safety and welfare of others	A Dangerous horseplay B Use of excessive force when playing games or playing games in areas where bystanders and passers-by may be injured C Bullying others or initiation of any sort D Fighting or the threatened assault of others E Being in possession of a weapon or dangerous instrument on School premises or at a school event F Unhygienic personal habits and improper use of School facilities and ablutions G Tampering with equipment or the property of others H Riding of bicycles/skateboards etc.. on School property or in areas where this is prohibited I Noisy behaviour or disturbing the activities of others, disruptive behaviour J Being in possession of alcoholic, hallucinogenic or dangerous substances, or distributing, storing or consuming these at school or during School events/trips K Being under the influence of alcoholic, hallucinogenic or unauthorised substances, substance abuse L Smoking or being in possession of cigarettes on School premises or at School events/excursions	
3	Learners will respect and care for the property of the School and others	A Wilful damage of School property/equipment, vandalising property B Littering and poor housekeeping C Improper use of School property or the property of others D Not taking good care of textbooks or learners aids or losing text books/aids that belong to the school E Theft or unauthorised use of personal property or School property	

	Expected Standard of Conduct		Alleged Misconduct or Infringement
4	Learners will maintain Sound relations with others, be courteous and respect the dignity of other persons	A B C D E F G H I J	Being in possession of pornographic material Swearing and use of bad language Verbal or insulting abuse of others Malicious teasing of others Gambling and playing of obscene or demeaning games Being discourteous towards, Educators, staff or peers or displays of insolence and disrespect Racial or sexist comments or insults, harassing or victimising behaviour Indecency, sexual harassment or sexually explicit behaviour at School or School events Intimidating others or other forms of invasive behaviour Distributing, selling, promoting material which is offensive, pornographic, racist or otherwise deemed inappropriate at School
5	Learners will be punctual and observe the timekeeping practices of the school	A B C	Unexplained absence from classes Leaving the School premises without permission Persistent latecoming
6	Learners will demonstrate a positive attitude towards learning and be reasonably diligent in their learning efforts	A B C D	Failure or refusal to complete homework assignments or projects Failure or refusal to hand reports/reply slips etc. to parents or to return these to the School Failure to and unreasonable refusal to participate in School activities and attend School events General uncooperative behaviour and poor application to studies, school work or assignments

	Expected Standard of Conduct		Alleged Misconduct or Infringement
7	Learners will behave honestly and conduct themselves with integrity	A	Cheating, copying or tampering with tests, reports or assignments
		B	Dishonesty, lying or unfair play
		C	Possession or distribution of material which may give an unfair advantage in a test or examination
		D	Bribery, fraud or attempted dishonesty
		E	Forgery or the falsification of documents
		F	Communication of indecent nature by any means
		G	Theft