



CLIBclub Policy

CLIBclubs

Sports Teams

CLIB offers, from 4pm onwards, an additional extra-curricular program, with specific procedures, as well as an additional cost. This program serves to enrich students personally, socially and academically, as well as supporting the families in building a complete schedule complementing the daily school routines.

This program is called **CLIBclubs**, composed of a variety of proposals, very dynamic in the way that it is constantly adapting to the interests of students from all ages.

This program is managed by the CLIBclub Coordinator.

Most of the activities take place at school, holding outside only those activities that cannot be accommodated by the school facilities. In the latter case a transport service is also included, which is defined by the norms outlined in CLIB's **Transport Policy**, a document that should be consulted.

There should be no free periods between the end of the academic activities of the student and the beginning of a CLIBclub. The student will need to choose another activity in order to complement this 'gap' in the timetable.

All students, from Reception to Form 12, may participate in at least one extracurricular activity per week, according to places available, not involving an extra cost. This activity should be the choir or drums. For this reason, on this week day and time, no

other activity will be offered in order to make this offer feasible, as well as to ensure the success of these two big groups.

All of the proposed CLUBclubs will be provided as long as we obtain the minimum number of students intended enrolled in each activity.

Some activities have a limited number of vacancies.

Students who have already participated in the activity on the previous year will have priority in relation to new students, who will be placed in a first come first serve basis.

Some activities require students to follow additional procedures that are very specific. Teachers have the right to communicate these to the parents as long as the CLUBclub coordinator is aware.

With regards to lesson support and instrument lessons, once enrolled in these CLUBclubs, this entails a commitment for the whole academic year. In other CLUBclubs, the commitment is up to the next academic trimester.

Support lessons, both in Lower School and Upper School, will always work as a group. Groups can be composed of between two to four students, all within the same academic level. Individual support lessons are not offered.

In exceptional cases where an activity cannot take place, this will be replaced by study time at CLUB, and parents will be informed later. If the teacher is absent for the activity, the lesson will be delivered at a different time, to be re-scheduled. If it is not possible to re-schedule during term time, this will be scheduled in the holiday period.

Parents must inform the office, by 9.30am of the same day, if they require the activity to be cancelled. On the contrary the activity will not be re-scheduled. With regards to the support lessons in groups, the absence of only one student will not result in the re-scheduling of the lesson, only if the whole group is absent.

In cases where the activity requires specific equipment (instrument, roller skates, clothes..), and the student fails to come equipped, he/she will not be allowed to participate in the activity. If this activity is carried out outside of CLIB, the equipment should be delivered by a family member, to CLIB, by 14h at the very latest. If not delivered the student will not be transported to the location of the activity.

CLIBclubs are suspended during school holidays, or when school events take place at the end of the day. It must be pointed out that the monthly cost of the activity already takes into account this situation, therefore refunds are not contemplated. During the school holidays, students who have swimming lessons may continue to attend this activity until June, provided that a family member is able to ensure transport to and from the activity.

All extra-curricular activities will be paid for in the end of the month, from September to June, just as the CLIB fees.

Students and teachers must face CLIBclubs with the same seriousness as their scheduled academic lessons, ensuring all school rules are respected.

Following the school bell, students must wait for the arrival of the teachers in the canteen as a group, according to the activity they will be participating in.

During this time students should not use the bar.

For enrolment, alterations or situations that require analysis, please contact the “CLIBclub Coordinator” (clubclubcoordination@club.pt)

Sports Teams

CLIB organises Sports Teams practice at the end of the day, for all students in Form 4 to Form 12 who will be representing the

school in tournaments with other schools.

In these teams, Basketball is safely offered, although other modality of sports may be added every year.

Teams are organised by age in a first come first serve basis.

Lack of attendance of a student for practice may compromise the enrolment of this student in an external competition. In order to attend Sports Teams tournaments it is vital to wear the official Sports Team equipment. During weekly training students may choose to wear the CLIB P.E equipment or the official Sports Teams equipment.